Full Color Order Form

(317) 898-6688 / (800) 899-1657 • Fax: (317) 869-4987 / (800) 899-5505 • E-mail: prepress@bctindy.com

Item	Quantity

4 Color Business Cards

- ❑ **14 pt. C2S UVC 1SD**
- ❑ **14 pt. C2S UVC 2SD**
- ❑ 12 pt. C1S
- ❑ White Plate
- ❑ _____
- ❑ No Backside Printing
- ❑ Black Back
- ❑ 4 Color Back *

❑ 100 ❑ 250
❑ 500 ❑ 1,000
❑ 2,500 ❑ 5,000
❑ 10,000 ❑ 25,000
❑ _____

❑ 4 Color Letterhead

Stock _____

* Stock must be oversized for Bleeds

❑ 4 Color Envelope

Stock _____

* No Bleeds

❑ 4 Color Post Card

- ❑ 10 pt. Gloss C1S Cover
- ❑ 12 pt. Gloss C1S Cover
- ❑ 14 pt. Gloss C2S Cover
- ❑ _____
- ❑ No Backside Printing
- ❑ Black Back ❑ 4 Color Back

Other _____

UV COAT

❑ **1SD** ❑ **2SD**

Can only UVC on Coated Cover.

Size:

❑ 3½ x 5½ ❑ 3½ x 8
❑ 4¼ x 5½ ❑ 5½ x 8½
❑ 4 x 6 ❑ 6 x 9
❑ _____

❑ 4 Color Flyers/Brochures

- ❑ 80 lb. Gloss Text
- ❑ 100 lb. Gloss Text
- ❑ 80 lb. Gloss C2S Cover
- ❑ 100 lb. Gloss C2S Cover
- ❑ 60 lb. Opaque
- ❑ 70 lb. Opaque
- ❑ 80 lb. White Vellum

Finished Size:

❑ 8½ x 11 ❑ 11 x 17
❑ _____

- ❑ No Backside Printing
- ❑ Black Back
- ❑ 4 Color Back

Other _____

UV COAT

❑ **1SD** ❑ **2SD**

Can only UVC on Coated Cover.

❑ Folding

- ❑ Single Fold
- ❑ Tri-Fold
- ❑ Z-Fold
- ❑ Double Parallel
- ❑ _____

# of Panels _____

Customer _____

P.O. # _____

Prints _____ up on _____ x _____

Cut to _____ x _____

Folding to _____

Scoring to _____ x _____

Pad in _____ pads of _____

Perf at _____

Drill Size _____ Location _____

Die Cut to _____

Shrinkwrap in _____

❑ Proof Required:

List email address below if you would like your proof emailed.

_____

❑ Hard Copy

Special Instructions:

_____

_____

_____

_____

_____

Quote # _____

E-File Information (please include hard copy printout with order)

Pricing and Turnaround Time is Based on Print Ready Digital Files

❑ **E-mailed** Format: _____ File Name: _____

❑ **Disk Format:** _____ ❑ **Logo Supplied** ❑ *Logo # _____

❑ **Bleed(s)** ❑ *Background # _____

*Must See A Courtesy Proof If Using These Logos

☑ .tif, .eps, or .pdf ☑ File is CMYK ☑ "Black" type is K only

☑ File is 300 dpi or higher ☑ 1/8" Bleeds included when applicable

If the above criteria is not met, additional charges may apply.

BCT Use Only:

File # _____

Proofread _____

File # _____

Proofread _____

Order # _____

Invoice # _____